

Synthesis of the Plan of Educational Offer

This document is the synthesis of the Plan of Educational Offer of “Tommaso Grossi” Comprehensive School.

Here there are some useful information families and students have to know if they consider important our State Educational System and its task to offer a school *of all and for all*.

“Tommaso Grossi” consists of two Primary Schools in Monte Velino Street and in Colletta Street and “Tito Livio” Junior Secondary School in Monte Velino Street as well.

The variety of our students is wide and mixed and reflects the contemporary society and its dynamic and multicultural features. Our School ‘s aim is to come up to different expectations from integration to promotion of individual abilities, from respect of different cultures to offering equal opportunities.

Our School relies on the long standing experience of the teachers and their professional contribution in welcome and integration, in planning and training.

Our School aims:

- to welcome and help every student to settle in at the new school reality.
- to broaden his/her cultural horizons and arouse his/her desire to learn.
- to encourage the acquisition of the basis of every school subject.
- to experience positive socialization and to enable every student to participate, to interchange abilities and experiences and at the same time to develop his/her own personality.
- to bring up him/her to respect values such as peace, justice and democracy for harmonious civil relationships.
- to develop his/her personal autonomy and critical attitude.
- to maintain the continuity between Primary School and Secondary School.

Timetable Primary School

Our School offers two possible timetables: 40 hours per week (former Full Time) or 27 hours per week (former Standard Time).

Full Time

40 hours

From Mon to Fri. 8.30am-4.30pm
lunchtime at the school-canteen included

Standard Time

27 hours Colletta Street

Tues. and Thurs. 8.30am-4.30pm
Mon., Wed. and Fri. 8.30am-1.00pm

27 hours Monte Velino Street

Tues. and Wed. 8.30am-4.30pm
Mon., Thurs. and Fri. 8.30am-1.00pm

Lunchtime at the school-canteen is seen as an educational moment strictly related to the Educational Offer.

The Municipality of Milan leaves some Cooperatives the planning and the management of two services for families where both parents work:

- before-school service (from 7.30 am to 8.00 am under an assistant’s care until the beginning of the lessons)
- after-school service (from 4.30 pm to 5.30 / 6.00 pm).

Sport and cultural associations offer sport and expressive courses that take place in classrooms and in the school gym after 4.30 pm. These extra-school activities must be paid directly to the Associations.

Timetable Junior Secondary School

Our School has chosen the Short-Week timetable decided by the Teaching Staff and the School Council.

The lessons are from Monday to Friday from 8.00 am to 1.35 pm and consist of six time units that last fifty/ fifty-five minutes (break-time not-included) in order to answer the students' different times of attention in a flexible way, to vary the teaching activities and to offer other two time units in the afternoon. These afternoon activities are divided in teaching laboratories (compulsory) and practical ones (optional).

The students' entrance must be at 8.00 am sharp.

1 st lesson	8.05 - 9.00
2 nd lesson	9.00 - 9.50
Break	9.50 - 10.00
3 rd lesson	10.00 - 10.50
4 th lesson	10.50 - 11.40
Break	11.40 - 11.45
5 th lesson	11.45 - 12.40
6 th lesson	12.40 - 1.35

School subjects

Primary School

Italian
 Maths
 Science
 History*
 Geography
 English

Music
 Arts
 Physical Education
 Information Technology
 Religious Education or Alternative
 (Alternative lesson is for students that choose not to follow Catholic Religion teaching)

Junior Secondary School

Italian
 Maths
 Science
 History*
 Geography
 English
 French
 Music
 Arts
 Physical Education
 Information Technology
 Religious Education or Alternative

*Citizenship and Constitution is developed mainly as part of the history lesson and indirectly as part of other subjects.

Integration and equal opportunities

Every student must find the necessary support for his/her personal fulfilment and for carrying out the learning process developed during the years of compulsory education.

Learning and personal fulfilment must not find any obstacles or must be restricted on the basis of differences of genus, social belonging, race, religion or social condition*

Particular attention is given to the process of integration of both differently-abled students and students coming from other Countries.

Like in the contemporary society, in our School the attendance of students of different nationalities represents an element that cannot be ignored and renounced because it encourages the social growth of every student. The Italian law guarantees *all* the students the enrolment and the attendance at compulsory education. Therefore, every school must welcome all the students and guarantee their learning, formative success and social integration.

Our educational offer is completed by specific projects in order to answer our students' teaching and educational needs in a better way by integrating the different subjects through active methodologies.

Teaching outings and school trips

Every school year every class, interclass and teachers' class committee arranges a plan of teaching outings (to theatres, museums, etc.) and trips (School Nature, sightseeing tours in Lombardy, Italy etc.) according to the teaching programmes and in respect of the freedom of teaching of every teacher.

Relationships between School and Families

Cooperation between teachers and parents is fundamental in order to reach the educational aims our School proposes as the different teaching-educational school activities and the whole educational work must be understood and shared by families, respectful of the specific and mutual roles.

During the school year teachers-parents meetings are arranged for in-between reports and other information, and for final school reports (at the end of the first and the second Four-month terms).

In case of any specific situations and needs our teachers can receive parents by appointment.

* In accordance with Art.3 of the Italian Constitution.

Address

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Junior Secondary School "tito Livio"

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Phone: 0288444176 – 0288444172
Fax 0288440185

Primary School "Ottolini-Belgioioso"

N.49 Colletta Street 20137 Milano
Phone: 0288445676

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Website: www.icgrossimilano.it
E-mail: istitutotommasogrossi@yahoo.it
PEC: MIIC8B8007@ PEC.ISTRUZIONE.IT

The Secretary's and Manager's Offices are in N.2/4 Monte Velino Street
Secretary's Office open to the public:
From Mon. to Fri. 9.30 – 10.30
Only on Mon. 3.00pm – 4.00pm

The School Manager receives by appointment.